



RFSI ARIZONA

RESILIENT FOOD SYSTEMS INFRASTRUCTURE

Project Executive Summary & Title

Every RFSI Project Proposal must include a Project Title and Executive Summary.

Project Title:

- should concisely describe the project with a unique and descriptive title
 - consider **keywords** that describe the project's purpose/goal
- must be 15 words or less
- will be shared with the public as part of a funding announcement if the project is selected for funding

Project Summary: provides a very brief description of your project

- should include:
 - the **name of the applicant organization** that if awarded a grant will establish an agreement or contractual relationship with the State Applicant to lead and execute the project,
 - the project's **purpose, deliverables, and expected outcomes**
 - be sure to include the deliverables/outcomes listed within the project
 - description of the **general tasks/activities** to be completed during the project period to fulfill this goal
- must be 250 words or less
- will be shared with the public as part of a funding announcement if the project is selected for funding



Quick Tip: brainstorm the project's scope, objectives & and goals as you start your application, but finalize the Title & Executive Summary at the end of your writing process. This may help ensure clarity and consistency as you describe your project purpose and impacts across the entire application.



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Funding for Arizona's RFSI program was made possible by a grant/cooperative agreement from the U.S. Department of Agriculture (USDA) Agricultural Marketing Service. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the USDA.

